

**KNOLLWOOD COMMUNITY PRESCHOOL
APPLICATION FOR ENROLLMENT**

Date _____

Registration fee due with application - \$85.00 (check # _____)

✓ Indicate program below (including # of days and age of child):

___ Th- F/4 year olds	\$170.00	___ Th- F/3 year olds	\$170.00
___ M- T- W/4 year olds	\$240.00	___ M- T- W/3 year olds	\$240.00
___ Wpm- Th- F/4 year olds	\$240.00	___ 5 day class /4 year olds	\$380.00

ENROLLMENT INFORMATION:

(first) (middle) (last)

CHILD'S NAME _____

Preferred name _____ Male ___ Female ___

Birthdate _____ Phone _____
(Mo.) (day) (year)

Address _____ Zip _____

MOTHER'S NAME _____ OCCUPATION _____

Cell Phone _____ Bus. Phone _____ Employer _____

Email address: _____

FATHER'S NAME _____ OCCUPATION _____

Cell Phone _____ Bus. Phone _____ Employer _____

Is child adopted? ___ At what age? ___ Are parents separated? ___

Divorced? ___ Legal guardian (if other than parent) _____

Is child bi-lingual? ___ If so, indicate primary language spoken at home _____

Other people in household: (indicate relationship)

Name	Age	Name	Age
1. _____	___	3. _____	___
2. _____	___	4. _____	___

Previous school/social experience: _____

Church Affiliation:

Mother: _____ (name of church)

Father: _____ (name of church)

***I, the undersigned, do hereby make application to enroll my child in Knollwood Preschool for the school term beginning in September of 2010 and concluding in May of 2011. I understand the following to be true concerning the school's financial policies:**

- 1) The first tuition payment is due on or before June 1, 2010. This payment is considered the payment for May 2011 and will not be refunded unless my family moves outside of the Knollwood attendance area.**
- 2) The second payment will be due the first day of class for my child and is considered the September 2010 payment.**
- 3) An activity fee of \$50.00 is due with the June payment. This fee covers school bags, take-home learning papers, activities and speakers for the entire year.**
- 4) Payment for the entire year may be made on or before September 5, 2010 in which case there will be a 5% discount of the total fee due.**
- 4) All requests for refunds must be made in writing and must include a two-week notice period.**

I agree to pay the required tuition fee in advance and understand that no reduction of fee will be made for holidays or absences, except in cases of extended illness wherein special consideration may be given.

I understand that I must pick up my child promptly at dismissal time and that an overtime charge of \$2.00 for each five minutes or portion thereof will be due if my child is left after dismissal.

SIGNED _____

(Parent or guardian)